

PUNCTUALITY

All students are expected to be at school by 8.50am, ready to start school at 9am. Pupils who arrive after 9am are late to registration and will be recorded with an **L** in the register. Any student arriving after 9.30am will be recorded as a **U** mark in the register which counts as an unauthorised absence for the morning.

Arriving late to school means your child will miss out on social time, important notices, may feel embarrassed, will not be ready to start the day and will struggle to focus on learning.



ILLNESS

All children will be absent from school because of illness at some time. If your child is feeling 'under the weather' but not sick enough to see the doctor, he or she should be encouraged to come to school. Pupils who become ill during the day may be sent home in consultation with yourself.

Where pupils are frequently absent from minor illness, this may be a cause for concern because it impacts on learning. We will look into this and discuss with you ways we can support you and your child.

CONTINUED ABSENCE

The Education Act 2996 states that if a child of compulsory school age who is a registered pupil at a school fails to attend regularly, the parent or carer is guilty of an offence. If your child is absent from school regularly, we will offer help and support to improve this. We work closely with Stockport Council and will request that they issue a penalty notice or take legal proceedings in the 'Magistrates Court' if attendance does not improve.

SUPPORT

Support is always available from the Attendance Lead. If you wish to discuss anything that is affecting your child's attendance, please do not hesitate to contact us on 0161 430 3418. If we have a concern, the Attendance Lead will make telephone calls, conduct home visits, send messages and letters alerting you to this and will work with you to resolve any issues.

MEDICAL & DENTAL APPOINTMENTS

We ask that routine and medical appointments are arranged outside of the school day. We acknowledge with some hospital appointments this will not be possible. Where this is not possible pupils should attend school before and after the appointment. Evidence of the appointment should be given to the school to enable the school to authorise the absence.

ATTENDANCE MATTERS