

# Bredbury St. Mark's CE Primary School



## Breakfast Club Application Form

Child's Details			
Child's Full Name:			
Child's DOB:		Age:	
Class & Teacher's Name:			

Parental/Carer Contact Information	
Parent/Carer's Name:	
Relationship to Child:	
Contact Number:	

Emergency Contact Details – <i>In case of an emergency we will contact the parent/care above. If unavailable, please list two further contacts that you would be happy to act on your behalf.</i>			
<b>1<sup>st</sup> Emergency Contact</b>		Tel No:	
<b>2<sup>nd</sup> Emergency Contact</b>		Tel No:	

Medical / Food Details	
Does your child have any medical conditions / disabilities we should be aware of i.e. asthma, epilepsy, allergies etc.	<i>If your child has asthma, please state if there is an inhaler in school and how/when this should be used.</i>
Does your child have any specific dietary needs/food intolerances that we should be aware of?	

Permissions (please tick):			
I give permission for photographs to be taken of my child	Yes	No	

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## Breakfast Club Application Form

### **Opening Times (Term time only, excluding INSET days)**

The Breakfast Club is open in term time only (excluding INSET days) for pupils at Bredbury St Marks Primary School (Reception – Y6 children). We are open every morning, Monday to Friday from 7.30am. Last breakfast is served at 8.15am. Breakfast comprising of cereal, toast, fruit, water and milk will be provided, followed by activities for children once they have eaten. All children will be taken straight to their classrooms at the end of each session.

***Please note that no child will be admitted on to the school premises before 7.30am and the last entry to receive breakfast will be 8.15am.***

### **Parking**

For the Health and Safety of our pupils and staff, the staff car park is not to be used for dropping off children at Breakfast Club. Parents/carers should park on the carpark adjacent to school and escort the children into Breakfast Club via the side hall entrance.

### **Staff**

Mrs R Brown and Miss N Scott will be the staff on site.

All staff are DBS checked and have had appropriate training. The ratio of staff to children is in line with Government recommendations. The staff will keep a list of all members of the Breakfast Club and a register of attendance will be taken daily.

### **Fees and Payment**

The cost of Breakfast Club is £4 per session, from 7.30am with entry via the side hall entrance. This is to be paid weekly via School Money online. Please pay the Breakfast Fees promptly. No commitment is required. ***Non-payment for the week attended will deem a child not eligible to attend with immediate effect until the outstanding balance has been paid and all future bookings will require payment in advance.***

### **Policies and Procedures**

School policies relevant to the Breakfast Club include Health and Safety, First Aid, Behaviour, Fire Evacuation and Safeguarding/Child Protection.

### **Behaviour**

We need to have rules at Breakfast Club to keep everyone safe, healthy and happy. All children are expected to behave well, show respect, look after equipment and resources and be courteous to staff and to each other.

In the unlikely event of us having difficulty with your child's behaviour we will contact you. If your child does not follow the rules of the club, then after consultation with you and due warning, the child's place will be forfeited.

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**Please sign below to give your consent for your child to attend Breakfast Club and that you agree to the Breakfast Club policy.**

**Please return this slip along with your completed application form.**

<b>Name of child:</b>	
<b>Class:</b>	
<b>Signed:</b>	
<b>Date:</b>	